

Invitation of quotation
For
Non-Consumable Material for Orthosis
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admn/Gen/08-05(ii)/2018-AIIMS.JDH

Inquiry Issue Date : 04th January, 2019

Last Date of Submission : 08th January, 2019 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telefax: 0291- 2012978, email: procurement@aiimsjodhpur.edu.in

www.aiimsjodhpur.edu.in

**Invitation of quotation for Supply of Non-Consumable Material
for Orthosis at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Non-Consumable Material for Orthosis for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before 08.01.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF NON-CONSUMABLE MATERIAL
FOR ORTHOSIS AGAINST INQUIRY NO. ADMN/GEN/08-05(II)/2018-
AIIMS.JDH” DUE ON 08.01.2019 05.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same (Mandatory) with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GSTIN and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior

INQUIRY NO. Admn/Gen/08-05(ii)/2018-AIIMS.JDH

confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** –within30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms &Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**
- C) **Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then AIIMS, Jodhpur has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1
Specification

S. No.	Tools & Equipment	specification	Quantity
1.	Grinder	One side cone one side wheel 1HP	1
2.	Ball pin Hammer	200gm with Handle	1
3.	Hack Saw Frame	Standard Size 12" with handle	1
4.	Hack Saw Frame	Small 6" Blade Usable with handle	1
5.	Screw Driver set	10 Pieces (separate Handle)	1
6.	Screw Driver	8" with handle	1
7.	Steel Ruler	1 Meter Length	1
8.	Nose Plier	Taparia 1408 or equivalent	1
9.	Bent nose plier	Taparia BN-11(Econ) or equivalent	1
10.	Combination plier	Taparia 1601-8 or Equivalent	1
11.	Water Bath	inner Dimension LxWxH: 54cm x74 cmX20cm (Good quality)	2
12.	Flexible Shaft Grinder/Carver	With foot control, all accessories and wall frame 1500/3000 rpm	1
13.	Heat Gun	Bosch GHG 180 or Equivalent	1
14.	sheet metal Scissor	Taparia TCS 10 or equivalent 3" Blade size	1
15.	Sharp Knife	can use 19/20 mm wide blade	1
16.	Sharp Knife Blade	19/20 mms wide	10
17.	Glue Gun	Standard size (good quality)	1
18.	Flat file Metal	12" length, Bastard cut with handle	2
19.	Flat file Metal	12" length, second cut with handle	2
20.	Flat file Metal	12" length, smooth cut with handle	2
21.	Half round file Metal	12" length, second cut with handle	1
22.	Half round file Metal	12" length, smooth cut with handle	1
23.	Anvil	10- 15 KG	1
24.	Riveting Bar	Length approx. 675mm	1
25.	Scissor with Brass handle	Blade length- 5—6 inches, Heavy Duty	1
26.	Scissor leather Upper	Blade Side- 3-4 Inches, Heavy Duty	1
27.	Plaster Cutter Scissor	Large size with spring	1
28.	Needle File set	6 Different shape (5mm Dia.)	1
29.	Nipper/Pincer	Taparia 705K1=210 or Equivalent	1
30.	Measurement Tape	1.5 meter (Flexible)	5
31.	Measurement Tape	30 meter (Flexible)	1
32.	Upright Bender	For P&O purpose	1
33.	Hand Bender	For Upright Twisting Hammer	1
34.	Bench Vice	4"	1
35.	Bench Vice	6"	1
36.	Electric Plaster Cutter	Standard One Hand Operated	1
37.	Revolving Hole Punch	Heavy Duty with 6 Different punch	1
38.	Gonio Meter	Half Round, Steel, Standard size	2
39.	Parkinson Hammer	(Triangle Neurological Relaxer hammer)	2
40.	Jig saw	Bosch GST 85 PBE 580 or equivalent	1
41.	Allen Key Set	Taparia KI-10V (Box Packing) or Equivalent	2
42.	Leather Apron	(Front side only)	2
43.	Industrial Protective Glasses	90%-95% Transparent	2
44.	Bench Machine	Bench Machine with bench press 1HP,	1

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY NON-CONSUMABLE MATERIAL FOR ORTHOSIS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/08-05(ii)/2018-AIIMS.JDH" DUE ON 08.01.2019 05.00 PM for Non-Consumable Material for Orthosis at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Quoted Make	Price/ Unit Exclusive of TAX (INR)	GST/ VAT/ CST/ST/ Other taxes	Price/ Unit Inclusive of TAX (INR)	Total Amount Inclusive of TAX (INR)	MRP
1.	Grinder	1						
2.	Ball pin Hammer	1						
3.	Hack Saw Frame- Standard Size 12" with handle	1						
4.	Hack Saw Frame- Small 6" Blade Usable with handle	1						
5.	Screw Driver set 10 Pieces (separate Handle)	1						
6.	Screw Driver 8" with handle	1						
7.	Steel Ruler	1						
8.	Nose Plier	1						
9.	Bent nose plier	1						
10.	Combination plier	1						
11.	Water Bath	2						
12.	Flexible Shaft Grinder/Carver	1						
13.	Heat Gun	1						
14.	sheet metal Scissor	1						
15.	Sharp Knife can use 19/20 mm wide blade	1						
16.	Sharp Knife Blade 19/20 mms wide	10						
17.	Glue Gun	1						
18.	Flat file Metal 12" length, Bastard cut with handle	2						
19.	Flat file Metal 12" length,	2						

INQUIRY NO. Admn/Gen/08-05(ii)/2018-AIIMS.JDH

	second cut with handle							
20.	Flat file Metal 12" length, smooth cut with handle	2						
21.	Half round file Metal 12" length, second cut with handle	1						
22.	Half round file Metal 12" length, smooth cut with handle	1						
23.	Anvil	1						
24.	Riveting Bar	1						
25.	Scissor with Brass handle Blade length- 5—6 inches, Heavy Duty	1						
26.	Scissor leather Upper Blade Side- 3-4 Inches, Heavy Duty	1						
27.	Plaster Cutter Scissor	1						
28.	Needle File set	1						
29.	Nipper/Pincer	1						
30.	Measurement Tape 1.5 meter (Flexible)	5						
31.	Measurement Tape 30 meter (Flexible)	1						
32.	Upright Bender	1						
33.	Hand Bender	1						
34.	Bench Vice 4"	1						
35.	Bench Vice 6"	1						
36.	Electric Plaster Cutter	1						
37.	Revolving Hole Punch	1						
38.	Gonio Meter	2						
39.	Parkinson Hammer	2						
40.	Jig saw	1						
41.	Allen Key Set	2						
42.	Leather Apron	2						
43.	Industrial Protective Glasses	2						
44.	Bench Machine	1						

Note:

1. The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

Place _____

(Signature of Authorized Person) _____

(Name) _____

Name of Firm/Company/Agency _____

INQUIRY NO. Admn/Gen/08-05(ii)/2018-AIIMS.JDH

Phone No. _____

Email: _____